

Interfacility Credentials Transfer Brief (ICTB) Request Form

(The proponent agency is the Surgeon, Army Reserve Clinical Credentialing Affairs)

Effective December 11, 1995, the Department of Defense (DOD) approved the use of an Interfacility Credentials Transfer Brief (ICTB) for all privileged providers assigned for temporary clinical privileges in a DOD Medical Treatment Facility (MTF) and/or Dental Treatment Facility (DTF). The ICTB is a summary of the provider's credentials and eliminates the need to send the Practitioner Credentials File (PCF) or copies of the PCF to the gaining facility to be used to secure privileges.

To request an ICTB from a provider whose credentials are managed by the Army Reserve Clinical Credentialing Affairs (ARCCA) office, complete this form and fax it to ARCCA's ICTB Department at (678) 422-9346, or e-mail it to:

Date of Request: _____

Requestor Contact Information:

Name: _____

Phone: _____ E-mail: _____

Unit: _____

UIC: _____ Position Title: _____

Provider ICTB Needed For:

Name: _____ SSN: _____

Phone: _____ E-mail: _____

Duty Dates: Start: _____ End: _____

Duty AOC: _____ Duty Location: _____

Duty Purpose:

☐ Annual Training ☐ Individual Duty Training ☐ Mobilization Unit & UIC _____

Privileging Facility:

Name: _____ UIC: _____

Point of contact (if available) _____